



calvary  
CHRISTIAN COLLEGE

# DIGITAL CITIZENSHIP CONTRACT

Secondary College

*Digital Citizenship isn't just about recognizing and dealing with online hazards.*

*It's about building safe spaces and communities, understanding how to manage personal information, and about being internet savvy – where students learn to use their online presence to grow and shape the world in a safe, creative way and inspire others to do the same.*

To participate effectively in all curriculum areas Secondary Students will need access to the College network. Upon entering the Secondary College at Calvary we ask all students and parents to sign this Digital Citizenship Contract to acknowledge understanding of our expectations in regards to use of technology at the College. Failure to sign and submit this Contract will unfortunately result in students not being granted network access or access to technological equipment while at the College.

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## STUDENT AGREEMENT

STUDENT NAME: \_\_\_\_\_

*As a Secondary Student at Calvary Christian College I agree to use all technology in a responsible and respectful manner so as to consistently reflect the College Values – Excellence, Perseverance, Humility, Faithfulness and Generosity.*

*I understand that the College network and devices can be used for the following:*

- ✓ Activities as directed by teachers in relation to curriculum.
- ✓ Extra-Curricular activities that have been approved by the College.
- ✓ Personal study and homework during break times in supervised areas.
- ✓ Personal use only when given permission and supervised by College Staff.

*I understand that to ensure responsible use of technology at the College I need to:*

- ✓ Provide my own USB/storage device as a back-up to storage on the College network.
- ✓ Keep my username and password secure at all times.
- ✓ Respect the rights and privacy of other users.
- ✓ Be careful when using College devices so as not to cause any damage.
- ✓ Report any problems I may become aware of, including damage to devices and any obscene or offensive material I encounter.
- ✓ Observe all copyright laws, including those relating to computer software, music, pictures and other intellectual property.
- ✓ Be courteous in any cyber-communication I may have with others.
- ✓ Be considerate when printing and only print hard copies when necessary.

*I understand that the following are considered unacceptable uses of technology at Calvary:*

- ✗ Attempting to retrieve, view or disseminate any obscene, offensive, pornographic or illegal material, nor any other content prohibited by the College (including spam, chain letters or other mass solicited mailings).
- ✗ Damaging or vandalising computers, computer systems, the computer network or other technological equipment supplied by the College.
- ✗ Sending offensive, racist or sexist messages.
- ✗ Misrepresenting or bringing into disrepute Calvary Christian College or its Christian basis, in any way whatsoever.
- ✗ Allowing anyone else to use my account or giving my password to anyone else.
- ✗ Using another student's account or tampering with another student's account in any way.
- ✗ Tampering with the system in any way or intentionally wasting technological resources.
- ✗ Connecting privately to the network via laptops, mobile phones, PDAs, tablets etc.
- ✗ Using personal devices during the day unless without the permission of College Staff or in the designated area (Secondary Office Verandah and in the designated and supervised IT Room at Lunch).
- ✗ Attempting to circumvent the College's network security and/or filtering systems.
- ✗ Capturing or distributing pictures or video of other students or any staff member without their permission.

*I understand that personal devices such as laptops, iPads and mobile phones may be brought to the College at the discretion of my parents:*

- Laptops and iPads:
  - ➔ These devices may be used in classes at the discretion of each teacher.
  - ➔ The College network will not be able to be accessed using these devices.
  - ➔ These devices may only be used during break times in the designated and supervised IT Room.
- Mobile Phones:
  - ➔ Mobile Phones are not to be used by students between 8:30am and 3:00pm.
  - ➔ Mobile Phones should be kept secure in bags or lockers at all times.
  - ➔ Necessary phone calls on Mobile Phones may be made outside the Secondary Office with permission from Administration Staff.
- Consequences will be given to students who choose not to comply with expectations regarding personal devices.
- The College will not accept responsibility for the loss, damage or theft of personal devices.

I understand that I will receive consequences from the College, in accordance with the Code of Conduct, should I choose to use technology at the College in an inappropriate manner.

STUDENT SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

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### **PARENT AGREEMENT**

*As parent of the above named student, I have read the Student Agreement and the Digital Citizenship Policy governing the use of technology in the Secondary College at Calvary, and I agree to support the College in enforcing the rules therein, which may result in disciplinary action.*

*I realise that, while every effort will be made by the College, no absolute guarantee is given that my child will not encounter offensive material. I accept that, while teachers will always exercise their duty of care, protection against exposure to harmful information must depend finally upon responsible use by students. Outside of the College families bear the responsibility of guidance with information sources such as television, radio, telephone, movies, internet, email and other potentially offensive media.*

*I give permission for my child to be given access to technology at Calvary Christian College. I believe that he/she understands this responsibility.*

PARENT NAME: \_\_\_\_\_

PARENT SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_