

## Enrolment Contract

STUDENT NAME:		
YEAR LEVEL:	COMMENCEMENT DATE:	CLASS:

I/We, the undersigned, being the parents/legal guardians of the above-named student (the student) accept the offer made by the College\* of a place in the class and year of entry indicated above. We accept the following conditions upon which the offer was made:

1. I/We support the Christian values of the College, enunciated in the Statement of Faith and agree to allow the student to share fully in the life and programme of the College, including devotional activities and doctrinal lessons.
2. In accepting the offer of enrolment made to the student, I/We understand that I/We are seeking Christian Biblical education for her/him. I/We also accept that the student is admitted to the College on the condition that she/he will abide by the College rules regarding commitment to studies, discipline, uniform, dress and conduct, and that I/We will support College expectations and Policy in these matters.
3. It is accepted that during her/his enrolment the student will live in the care and control of her/his family. Registered International Students are excepted and will live in the care and control of approved College care arrangements.
4. I/We will support our student in complying with the College Rules, Codes of Behaviour and Policies for the time being in force and that I/We will keep the College indemnified against any loss or damage caused by any failure of our student to observe the aforesaid. I/we also understand that the student is expected to act at all times in accordance with the values and rules of the College and that serious breaches in this regard could lead to a cancellation of an enrolment.
5. I/We will work in partnership with the College in the best interests of our student and other students, both academically and in all other areas of development. I/We will also provide our student with all necessary books and other equipment of a personal nature that may be required to enable the student to benefit from the education offered.
6. I/we agree that the College Rules, Code of Behaviour and Policies may be altered or added to at any time by the College at its discretion.
7. I/We acknowledge that, unless otherwise agreed in writing with the College, as the parent/guardian, I/We are and will remain jointly and severally liable for the payment of fees and levies, and to provide notice in writing of any change of status in our relationship. Should any fees or levies not be paid by the due date and no alternative plan agreed, then the College may, in its sole discretion, suspend or terminate the student's enrolment at the College, withhold Academic Reports and take legal action to recover outstanding fees and levies. Such proceedings shall occur in Queensland.
8. I/We understand that all costs incurred from any debt recovery actions will be paid by me/us.
9. Registered International Students will be bound by the fee policy contained in the College Code of Practice Information & Policies for Overseas Students.
10. I/We consent to the College obtaining a financial report about my/our credit worthiness from relevant credit agencies and former schools attended by our child/ren.
11. I/We agree to advise the College of previous or pending bankruptcy actions that would compromise the payments of College fees.
12. If the student is to leave the College, I/we will give a **full term's** written notice:
  - a. by no later than the first day of the Term at the end of which it is intended he/she should leave, or
  - b. if it is intended that he/she should leave during a Term, not later than the first day of the preceding Term.
13. If I/We fail to comply with the requirements of Clause 12, the College reserves the right to invoice me/us for a full term's fees in lieu of notice to allow for liquidated damages. No discounts or concessions apply.
14. In the event of any medical or other emergency arising in which the College considers it impossible or impracticable to communicate with the undersigned parents/guardians, the College will take all reasonable care of the student but will not be responsible for the costs of any medical or dental attention or treatment administered to the student in such event nor will it be responsible directly or indirectly for any act or omission of any medical or dental practitioner or medical officer attending or treating the student including attention provided at the College Sick Bay.

\*Calvary Temple Christian Colleges Ltd. ABN: 79010066314 trading as Calvary Christian College

15. The Principal, or his nominee, has authority to apply whatever disciplinary measures are appropriate or necessary in relation to the conduct of the student, both inside the College and at outside College related events. This includes behaviour whether inside or outside the College that might bring the good name of the College into disrepute and may include the decision to suspend/exclude/expel the student for any cause judged to be sufficient.
16. The College does not insure the student's property of any description.
17. In this contract, the expression "Principal" includes any person from time to time acting as Principal or other staff members for the time being carrying out the duties or exercising the authority of the Principal.
18. This contract will be binding and remain in force for the duration of the student's enrolment at the College. Should the guardianship of our child change at any stage, we understand that this current Enrolment Contract will be void and the new Guardian will need to re-enrol our child.
19. I/We will use our best endeavours to ensure the student will not be absent from the College without leave of absence, and that term dates as advertised will be adhered to. Students absent without leave being granted may forfeit credit for assignments missed during their absence.

20. **Consents**

I/We consent to the student participating in all regular (Category A) curricular, sporting and extra-curricular activities conducted with the approval of the College, such as day trips, excursions and functions. If the student is unable to participate we will contact the College.

We accept that this consent lasts for the period the student is at the College and that no further consent may be sought for Category A activities. For all other activities/excursions (Category B) where in the reasonable opinion of the teacher in charge specific consent is required additional consent will be sought. [Examples of such Category B activities include; overnight activities, activities involving distance or extensive travel, activities which may have higher than average inherent risk].

The consents which I/We have given are valid at all times while the student is in the custody of the College, including but not limited to, such times as the student is on campus, is present at College camps or is attending or participating in a work experience programme, excursions or functions.

21. I/We consent to the student being identified (photographed and/or named) in College related publications, including The College Year Book, Newsletters and records of achievement. Specific consent will be sought for marketing and promotional purposes. YES ☐ NO ☐
22. The College is committed to protecting the privacy of all its members, and is bound by the National Privacy Principles contained in the Commonwealth Privacy Act. It collects personal and sensitive information to satisfy its legal obligations, to discharge its duty of care, and to provide appropriate schooling for your child.

Occasionally, we may need to disclose personal information to our supporting groups such as the P & F Association, another school, specialist teachers, sports coaches, medical practitioners, government departments and other agents, but will always do so in accordance with our Privacy Policy.

Personal information such as academic achievements sporting achievements, student activities or other news may be included in the College Newsletter or placed on to the College Website.

A full copy of the Privacy Policy is available on request. Access to personal information held by the College will be granted to parents or students, except in cases where such access would have an unreasonable impact on the privacy of others, where students have provided information in confidence, or where access may breach the College's duty of care to a student.

I/We consent to the College sharing my/our personal information in accordance with the Privacy Act. YES ☐ NO ☐

23. I/We have made full and frank disclosure of all information requested by the College in the Enrolment Application and are aware of our continuing obligations to keep the College informed of any changes which may affect the student's wellbeing or progress at the College.

Father/Guardian (Print Name)	Signature	Date
Mother/Guardian (Print Name)	Signature	Date
Principal/Registrar (Print Name)	Signature	Date